

Support Payments

Demand
for Payment



Has Revenu Québec sent you a demand for payment respecting an amount owed as support? Here is some information about your rights and obligations in this situation.

You wish to pay the amount owing now.

- Notify the officer in charge of your file that you intend to do so.
- Complete the remittance slip (that is, the detachable part of the demand for payment).
- Make out a cheque or money order payable to the **Fonds des pensions alimentaires**. Write your file number on the front of the cheque or money order.
- Insert the remittance slip together with your cheque or money order in the return envelope provided with the demand for payment.
- Mail the return envelope **no later than** 10 days after the date on which you received the demand for payment.

You can also pay the amount owing **electronically**. To do so, consult the Revenu Québec website or contact your financial institution.

You have already made full or partial payment of the amount owing.

Contact the officer in charge of your file immediately so that the necessary corrections can be made to our records.

Make sure that you can provide proof of all payments made (receipts signed by the creditor of support, originals of cashed cheques, proof of funds transferred).

You are not legally permitted to make payments directly to the creditor of support after **Revenu Québec has taken charge of your file**. In this case, payments must be made to Revenu Québec; **any payments you make to the creditor of support may not be taken into account**.

You are unable to pay the amount owing immediately.

Contact the officer in charge of your file immediately in order to reach an agreement regarding the terms of payment. In order to make such an agreement with Revenu Québec, you must show that you are unable to pay the amount owing within the time fixed.

You may therefore be required to provide any document or information concerning your financial situation. You may also be required to report on any steps you have taken to obtain a loan or security from a financial institution.

You do not pay the amount owing within the 10-day period and do not reach an agreement with Revenu Québec.

If you do not act on the demand for payment within 10 days after the date on which you received it, certain remedies and recourses provided by law may be used. For example, Revenu Québec may apply any amount owed to you by a public body (such as your income tax refund) to the payment of your debt. It may also have your property or bank account seized. Finally, Revenu Québec may request that any licences or permits issued to you by the federal government be suspended (or that renewal of your licences or permits be denied).

In addition, a collection fee¹ will be automatically charged to you. Such fees are adjusted annually and bear interest at the legal rate. Other fees (such as fees related to legal recovery measures) may also be imposed.

You wish to contest the demand for payment.

- File a notice of contestation in which you explain all the relevant facts and your reasons for contesting the demand for payment.

You may obtain the *Notice of Contestation* (form PPA-120-V) by contacting the officer in charge of your file or by consulting the Revenu Québec website

1. More information about collection fees is provided on the Revenu Québec website.





- Send your notice of contestation by registered mail, within **20 days** after receiving the demand for payment, to the following address:

Direction des oppositions
Revenu Québec
3800, rue de Marly, secteur 5-1-8
Québec (Québec) G1X 4A5

Even if you file a notice of contestation, you must nevertheless pay the amount owing within the 10-day period, unless a judge decides otherwise.

In no case may Revenu Québec modify the terms of a judgment. Only a court may do so.

Consequently, Revenu Québec cannot change the amount of the support payments or reduce the amount of the arrears owed, even if you show that you are financially incapable of paying.

However, Revenu Québec can correct amounts of arrears or security that have been miscalculated. Revenu Québec can also modify the amount of a payment demanded if it results from the incorrect application of a judgment or if proof is given of a payment made to the creditor of support.



This folder is provided solely for information purposes. The information it contains does not constitute a legal interpretation of the *Act to facilitate the payment of support* or any other legislation.

For further information about the support-payment collection program, visit our website at www.revenu.gouv.qc.ca. You may also contact Revenu Québec at one of the following numbers:

Calls from the Québec City region
418 652-4413

Calls from other regions of Québec (toll-free)
1 800 488-2323

You may also write to Revenu Québec at one of the following addresses:

3800, rue de Marly, secteur 1-1-1
Québec (Québec) G1X 4A5

577, boulevard Henri-Bourassa Est, 2^e étage
Montréal (Québec) H2C 1E2

This folder was produced with the financial participation of the Department of Justice Canada.

Vous pouvez vous procurer la version française de cette publication en demandant la brochure *Le versement des pensions alimentaires — Demande de paiement* (IN-908).