



ANNUAL REPORT 2009-2010

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Champlain Regional College
(Lennoxville Campus)



Champlain Regional College
(St. Lambert Campus)



Champlain Regional College
(St. Lawrence Campus)



A handwritten signature in black ink, appearing to read "J. A. Robitaille". The signature is written in a cursive, flowing style.

MESSAGE FROM THE DIRECTOR GENERAL

The *Champlain Regional College Annual Report* is designed to provide a broad overview of the College's successes and challenges for 2009-2010, but, more importantly, it provides our communities and the general public with a glimpse of the distinctive and innovative nature of our many programs and services.

Champlain is unique as a post-secondary institution in Quebec. It is the only college in Quebec east of the Island of Montreal dedicated to offering instruction in English. As well, it is the only Quebec college with multiple campuses serving three distinct administrative regions: Champlain – St. Lambert in the Montréalégie (16), Champlain – Lennoxville in the Estrie (05), and Champlain – St. Lawrence in the

Capitale-Nationale (03). The Quebec government defines the College as a single corporate entity with one Board of Governors that is responsible for overseeing issues of governance, finance and strategic planning. However, the College's greatest strength is the Board's appreciation for the campuses' distinct culture and traditions, and recognition of their unique circumstances and needs.

This year, the College engaged in a number of significant initiatives at each of its campuses that are described in greater detail in this report and the *Annual Action Plan*, but, in the broader sense, it is perhaps important to highlight a few of the College-wide initiatives:

- **College Strategic Action Plan (CSAP) 2009-2010:** This year marked the beginning of the implementation of the *College Strategic Action Plan 2009-2010*. Capitalizing on the major changes made to the College's planning process over the past two years, the priorities and outcomes of the CSAP provided the foundation for the *Annual Action Plan*, focusing on two key elements: *Student Success* and *Institutional Success*. However, given that the CSAP is meant to be a "living document" that is adjusted to evolving student and campus needs, after this first year of implementation, the leadership team is already recommending adjustments.
- **New Director of Studies:** A College-wide consultation led to the development of a new profile for the Director of Studies, which focuses on the development of pedagogy, programs, research, and responsiveness to campus and community needs. On May 31, 2010, Mr. Christian Corno, a talented educator who brings a rich understanding of pedagogy and the Quebec college system to the position, was named the new Director of Studies.
- **College Governance:** In 2009, the Quebec government tabled Law 44, which proposed significant changes to college governance. While Champlain applauds the increased focus on accountability, the proposed bill included a model for "regional colleges" that would have dramatically changed Champlain – the only successful model of regional governance that spans the forty-year history of Quebec cégeps. After thoughtfully expressing our concerns to the Minister, the College was heard and the proposed law modified.

- **Human Resources Policy & Practices:** In recognition of the importance of the recruitment and orientation of College personnel, these policies were developed. This was accompanied by initial training and trials with a *Competency-Based Approach* to selection. The College intends to build on this year's successes and use our growing understanding of the competency-based approach to increase consistency across all human resources functions.
- **Infrastructure & Capital Investment:** The College is constantly improving services to students, faculty and staff. With this focus, the College invested **\$6.5 million** in renovations and the development of new facilities with the assistance of the Quebec government and Federal Reinvestment. A significant portion of these funds went into the development of the new nursing laboratory at Champlain – Lennoxville and major renovations of the science laboratories at all campuses.

Undoubtedly, our success as a College comes from the commitment and collaboration of our campus and service teams, who give so generously to ensure our students' continued success. I wish to express my sincere appreciation to faculty, staff and management for all of their fine work, as we...

Act Today, For Our Students' Continued Success Tomorrow!

J. Kenneth Robertson
Director General



A handwritten signature in black ink that reads "T. Kerwin". The signature is written in a cursive style.

MESSAGE FROM THE CHAIRPERSON

Minister of Education

Ministère de l'Éducation, du Loisir et du Sport, Gouvernement du Québec

Dear Ms. Beauchamp,

It is my pleasure to present you with this annual report, which outlines the operations and achievements of Champlain Regional College in the academic year 2009-2010.

The College personnel have excelled in responding to the needs of our three communities for post-secondary education in English. Champlain Regional College has accomplished the objectives it set for this year as well as those determined by the Ministry. All our operations have been carried out in conformity with the laws and regulations that govern colleges in Quebec.

I trust that the attached report fulfils Champlain Regional College's obligations in this matter.

Yours sincerely,

Terence Kerwin
Chairperson, Board of Governors



Christian Corno

MESSAGE FROM THE DIRECTOR OF STUDIES

The 2009-2010 academic year continued the trend of increased enrolment at the College, contributing to a dynamic environment for faculty, staff and students alike.

The College has also adopted a new strategic plan to cover the 2009-2014 period. It contains various actions to support student success, which were partly funded through specific grants provided by the *Ministère de l'Éducation, du Loisir et du Sport (MELS)*, namely, *Plans institutionnels de réussite et Orientation et encadrement (S019)* and *Mesures de soutien à la réussite (S028)*.

Five outcomes were identified as priorities for the duration of the plan:

- Students graduate from their programs within a reasonable period of time;
- Students assume ownership of their own learning and development;
- Faculty and staff have the skills and resources they need to support and enhance student success;
- The effectiveness of measures for facilitating and enhancing student success is systematically evaluated on a regular basis; and

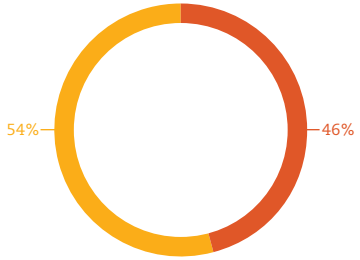
- Measures for facilitating and enhancing student success are continuously being improved.

In different ways, each campus ventured in new areas during the year, reflecting the College's ability to adapt to changing circumstances and look at issues creatively. Also this year, our Lennoxville campus busily prepared for the recently authorized Nursing program that will welcome students in the next academic year. At St. Lambert, considerable efforts were devoted to develop expertise in the Recognition of Acquired Competencies (RAC) area. At St. Lawrence, an innovative initiative was launched for top student athletes by offering them a hybrid program that combines intensive in-class sessions complemented by online distance education. Collectively, a new Academic Management System was purchased and implemented to facilitate the collection and processing of data linked to student dossiers, registration, timetables, etc. All these efforts could not have come to fruition without an excellent collaborative spirit between all those involved.

Christian Corno
Director of Studies

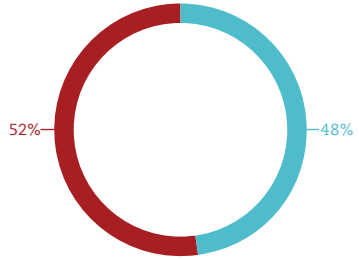
CLIENTELE 2009-2010
Gender Distribution

Lennoxville



Female
Male

St. Lambert



Female
Male

St. Lawrence



Female
Male

CLIENTELE 2009-2010

Enrolment

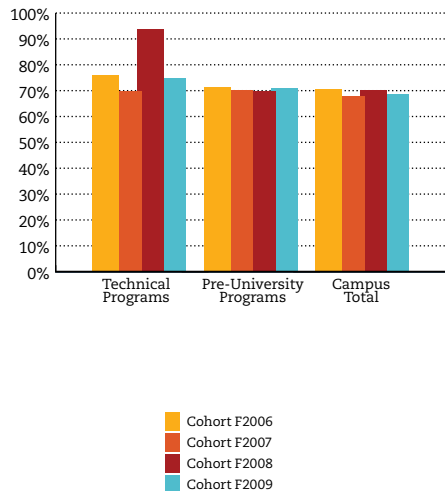
PROGRAMS	Lennoxville		St. Lambert		St. Lawrence	
	Fall 2009	Winter 2010	Fall 2009	Winter 2010	Fall 2009	Winter 2010
Orientation & Integration	72	36			7	3
Mexican Exchange					39	19
Pre-University						
Science	172	148	639	558	251	233
Computer Science & Math	6	5				
Social Science	513	452	1455	1320	436	393
Creative Arts, Literature & Languages	86	80	56	48	107	90
Fine Arts	41	31	224	207		
Liberal Arts	25	25	70	62		
Total	843	741	2444	2195	794	716
Technology						
Business Administration	32	26	176	149	114	102
Tourism			106	83	63	*
Special Care Counselling	67	69				
Graphic Communications			74	65		
Computer Science	17	18	61	55		
Nursing**					2	2
Total	116	113	417	352	179	194
TOTAL	1031	890	2861	2547	1019	932
TOTAL STUDENTS FALL 2009: 4911						
TOTAL STUDENTS WINTER 2010: 4369						

* Bilingual program in partnership with Cégep Limoilou

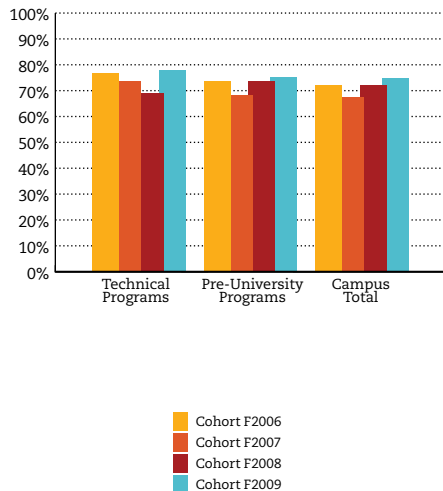
** Bilingual program with Cégep François-Xavier-Garneau

PERCENTAGE OF STUDENTS PASSING MORE THAN 80% OF FIRST-SEMESTER COURSES

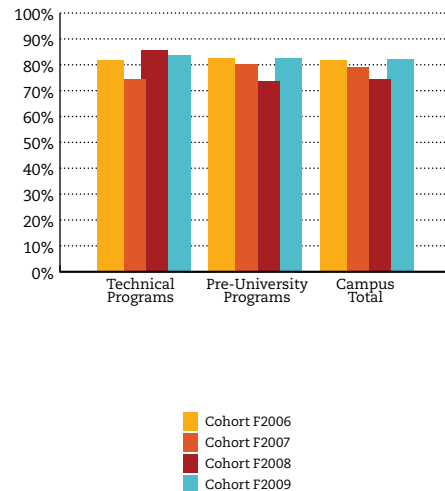
Lennoxville



St. Lambert

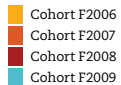
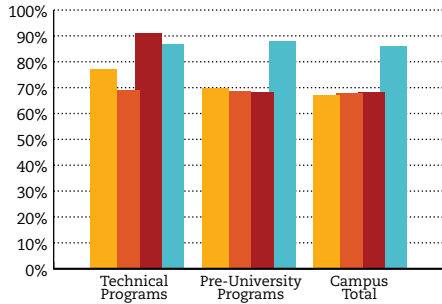


St. Lawrence

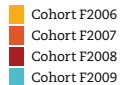
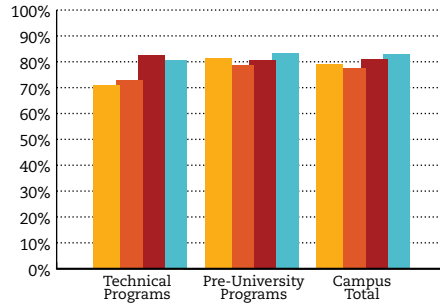


THIRD-SEMESTER RETENTION RATES (ANY PROGRAM, SAME CAMPUS)

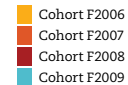
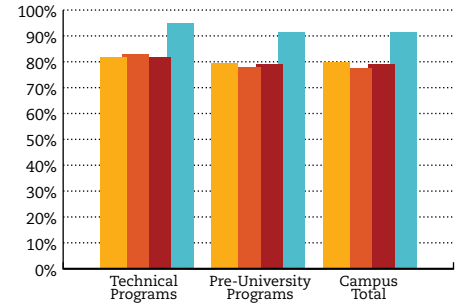
Lennoxville



St. Lambert

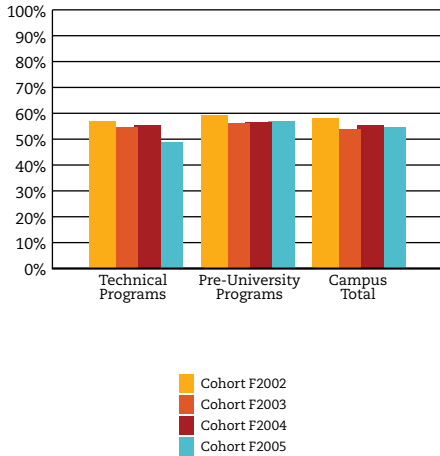


St. Lawrence

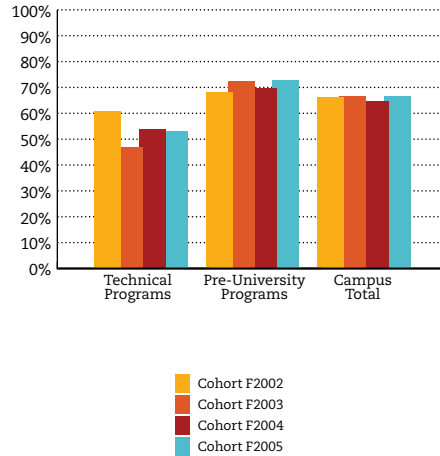


GRADUATION RATES (ANY PROGRAM, SAME CAMPUS) WITHIN THE PRESCRIBED PERIOD PLUS TWO YEARS

Lennoxville



St. Lambert



St. Lawrence

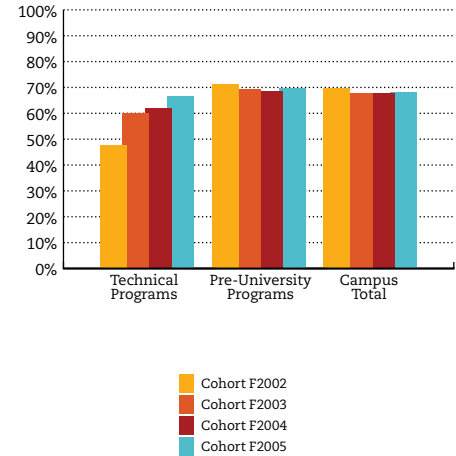
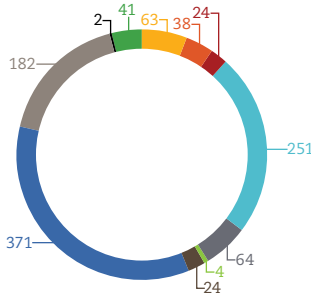


PHOTO GALLERY



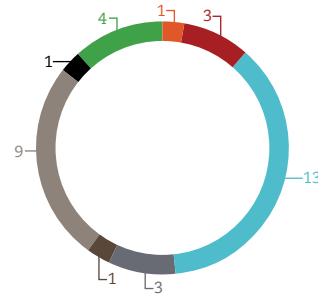
CONTINUING EDUCATION Lennoxville

Enrolment per Course



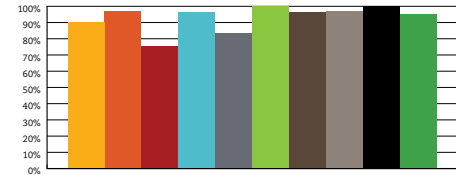
Cheminement par cours	63
Comptabilité de la petite entreprise	38
Conception de pages Web	24
Conseiller en décoration résidentielle	251
Conseiller en tourisme extérieur	64
Informatique bilingue	4
Informatique d'affaires	24
Non-Credit Courses	371
Programmer Analyst	182
Publication au bureau	2
Techniques administratives : supervision	41

Graduates per Program



Comptabilité de la petite entreprise	1
Conception de pages Web	3
Conseiller en décoration résidentielle	13
Conseiller en tourisme extérieur	3
Informatique d'affaires	1
Programmer Analyst	9
Publication au bureau	1
Techniques administratives : supervision	4

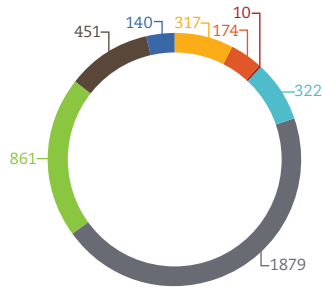
Course Completion



Cheminement par cours	90%
Comptabilité de la petite entreprise	97%
Conception de pages Web	75%
Conseiller en décoration résidentielle	96%
Conseiller en tourisme extérieur	83%
Informatique bilingue	100%
Informatique d'affaires	96%
Programmer Analyst	97%
Publication au bureau	100%
Techniques administratives : supervision	95%

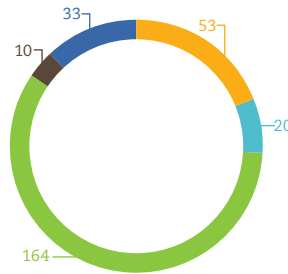
CONTINUING EDUCATION St. Lambert

Enrolment per Course



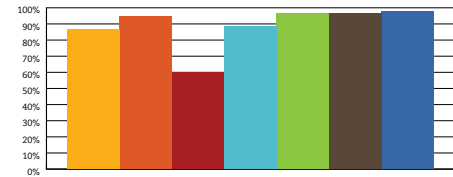
■ Cisco Certified Network Associate (CCNA)	317
■ Early Childhood Education	174
■ Early Childhood Education (Part-Time)	10
■ Information Technology Support Specialist	322
■ Non-Credit Courses	1879
■ Real Estate Agent	861
■ Transportation and Logistics	451
■ Wireless Networking	140

Graduates per Program



■ Cisco Certified Network Associate (CCNA)	53
■ Information Technology Support Specialist	20
■ Real Estate Agent	164
■ Transportation and Logistics	10
■ Wireless Networking	33

Course Completion



■ Cisco Certified Network Associate (CCNA)	87%
■ Early Childhood Education	95%
■ Early Childhood Education (Part-Time)	60%
■ Information Technology Support Specialist	89%
■ Real Estate Agent	97%
■ Transportation and Logistics	97%
■ Wireless Networking	98%

St. Lawrence

This Campus has chosen to offer only Tour Guide non-credit courses, for a total enrolment of 20, and, therefore, the percentage of graduates per program does not apply.

AWARDS

LENNOXVILLE CAMPUS

Academic Medal of the Governor General of Canada: **Ryeyan Taseen**
Champlain Regional College Board of Governors' Merit Award: **Ryeyan Taseen**
Anne Thaler Memorial Award: **Claudelle Lemire**
Annie Turcotte Memorial Award: **Rachel Desjourdy**
Athletic Excellence Awards:
 Women's Basketball: **Danielle Lumley**
 Men's Basketball: **Jason Ochman**
 Hockey: **Vincent Tremblay**
 Rugby: **Michelle Hackett**
 Men's Soccer: **Yacine Adjel**
 Women's Soccer: **Bethany McLean**
 Lacrosse: **Jordan Salois**
 Football: **Eric Morin**
Champlain Faculty Union Awards:
 Panchol Alier, Jérémie Gravelle, Amanda Hern, Dima Nwilati
Champlain Support Staff Award: **Joannie Boucher**
CSA Award: **Emily Murray**
In-Course Millennium Award: **Sarah Lebeau**
Introduction to International Studies Certificates: **Jasmin Allen,**
 Meagan Chartier, Sarah Lebeau, Emily Murray, Milan Nigam, Marija Radovic
Ken Madokoro Memorial Award: **Camille Pomerleau-Lacasse**
Program Achievement Awards:
 Health Science: **Ryeyan Taseen**
 Pure/Applied Science: **Ryan Mckinven**
 Computer Science and Mathematics: **Jordan Crawford**
 Social Science: **Marika Couture-Houle**
 Creative Arts: **Mélissa Kay Langille**

Languages: **Marie-Eve Lèvesque**
Fine Arts: **Camille Pomerleau-Lacasse**
Liberal Arts (Heather Fisher Memorial Award): **Sarah Lebeau**
Special Care Counselling: **Julie Corriveau**
AMT: **Céline Duclos**
Computer Information Systems: **Karl Tietz**
Richard Beger Memorial Award: **Jasmin Allen**
Royal Bank Award: **Sarah Lebeau**
Sherbrooke and District University Women's Prize: **Chelsea Laberee**
University of Toronto Book Award: **Jasmin Allen**

ST. LAMBERT CAMPUS

Academic Medal of the Governor General of Canada: **Kailey Malette-Basque**
American Express Tourism Awards: **Ashley Keeping, Sandra Mintas**
André E. LeBlanc Student Life Prize: **Hina Raza**
Anna Ackle Support Staff Union Award: **Stephani Jeannette Arulthas**
Biology Prize: **Anne Beaudin**
Business Administration Prizes:
 Advertising Management: **Guy Bouthilette**
 Sport Marketing & Management: **Mathieu Lefebvre**
Champlain – St. Lambert Association of Professionals 22+ Student Award:
 Chhorvy Ly
Champlain College Teachers' Association Awards:
 Jade Cera Guy, Frédéric Gallant
Champlain College St. Lambert Foundation Entrance Scholarships:
 Eve Bourbeau-Allard, Perrine Brouillet, Mircea Vlad Catrinescu,
 Marcus Faria-Fernandes, Camille Létourneau, William McCarvill,
 Marie Milette, Alexandra Perreault, Marilyne Petryka, Delphine Salvail,

AWARDS

Michael Smith, Lisa Stock, Joannie Tewfik-Martel
Champlain College St. Lambert Foundation General Education Scholarships:
Pre-University Program: **Hina Raza**
Career Program: **Laura Abate**
Champlain Regional College Board of Governors' Merit Award:
Kailey Malette-Basque
Chemistry Prizes: **Marc-Alexandre Chan, William Rinkenbach**
Computer Science Prizes: **Amanda Berthold, Justin Grégoire**
Creative Arts Prize: **Isabelle Caty**
Creative Arts Certificates of Merit:
Digital Imaging & Studio Arts: **Jean-Paul Vaillancourt**
Film/Video/Communications: **André Lai**
Photography/Design: **Xavier Hamel**
Dean Cheshire Memorial Award: **Hillary-Ann McLellan**
Desjardins Bursary Recipients: **Jessica Beaudoin, Jordin Brown,**
Karina Desire Capelle, Isabelle Caty, Miriam Chiasson, David Chouinard,
Kevin Hall, Leesa Hung, Marc-Antoine Jetté-Léger, Catherine Lambert,
Yvan Le, Andrew MacLean, Jessica Morais, Valérie Nguyen,
Saam Pousht-Mashhad, Kristen Ruediger, Mélissa Smithman, Calisa Ta
Fouad Assaad Memorial Award for World Studies: **Miriam Chiasson**
French Prize: **Mathieu Lagacé-Lavoie**
Fuller Laudau Award: **Antony Caouette**
Gail Sowerby Prize in Liberal Arts: **Jessica Morais**
Humanities Prize: **Jaymie Metivier**
International Baccalaureate:
English Merit Award: **Stephani Jeannette Arulthas**
Science: **Julien Hébert**

Liberal Arts Certificates of Merit:
Jade Cera Guy, Milly Alexandra Fournier-Déry, Marilou Léger, Julia Stirling
Margery Langshur English Prize: **Mélissa Smithman**
Mathematics Prizes:
Commerce: **Hsuan Wen Tsai**
Science: **Andrew MacLean**
Modern Languages Prize: **Pascal Dugas Bourdon**
Peter Swarbrick Memorial Award: **Anne-Sophie Grenier**
Physical Education Prize: **Laura-Emilie Cyr**
Physics Prize: **Andrew MacLean**
Quebec Association of Retired Teachers' Award (South Shore Chapter):
Jade Cera Guy
Royal Bank Merit Award: **Mélissa Smithman**
Social Science Program Prizes:
Commerce: **David Chouinard**
Social Science: **Kailey Malette-Basque**
Social Science Certificates of Merit:
Anthropology: **Anna Campanella**
Economics: **Pascal Di Francesco**
Geography: **Jessica Morais**
History: **Natalie Kurdyla**
Political Science: **Miriam Chiasson**
Psychology: **Mélissa Smithman**
Sociology: **Kailey Malette-Basque**
Sodexho Award: **William McCarvill**
South Shore University Women's Club Award: **Hina Raza**
Tourism Excellence Prize: **Jessica Mouton**

AWARDS

ST. LAWRENCE CAMPUS

Academic Medal of the Governor General of Canada: **Catherine Lemay**

A Men's Basketball:

Highest Academic Achievement: **Philippe Richard**

Most Valuable Player: **Jonathan Ouellet**

AA Men's Basketball:

Highest Academic Achievement: **Antoine Richard**

Most Valuable Player: **Pierre-Olivier Gingras**

A Mixed Soccer:

Highest Academic Achievement: **Karina Baker**

Most Valuable Player: **Charles Gosselin Giguère**

AA Women's Volleyball:

Highest Academic Achievement: **Marie-Noëlle Larochelle**

Most Valuable Player: **Marie-Noëlle Larochelle**

AAA Women's Basketball:

Highest Academic Achievement: **Véronique Johnson**

Most Valuable Player: **Catherine Crête-Belzile**

AQPC Teacher Award (*Mention d'honneur*): **Louise Gauthier**

Baseball:

Highest Academic Achievement: **Geneviève Morneau Vaillancourt**

Most Valuable Player: **Guillaume Aubin**

Cardinal Roy Trophy: **Émilie St-Hilaire**

Champlain Regional College Board of Governors' Merit Award:

Catherine Lemay

Cross-Country:

Highest Academic Achievement: **Nicolas Therrien**

Most Valuable Player: **Sophia Noël**

Female Athlete of the Year Award: **Anne-Catherine Tanguay**

Golf:

Highest Academic Achievement: **James Patrick Morin**

Most Valuable Player: **Anne-Catherine Tanguay**

Highest Academic Achievement Awards:

Second – Royal Bank Award: **Émilie St-Hilaire**

Third: **Jade Charron-Drolet**

Fourth: **Fanny Landry Lymburner**

Fifth: **Elisa Sandrine Turcot**

Hockey:

Highest Academic Achievement: **François Fortin**

Most Valuable Player: **Laurent Dumont**

Male Athlete of the Year Award: **Laurent Dumont**

Meritorious Mention – 25 years: **Daniel Beauchemin**

Ordre des CA du Québec Awards: **Marc Desroches, Darya Hmelevskaya**

Ordre des CMA du Québec Awards: **Darya Hmelevskaya, Florence Leclerc, Marie-Eve Simard**

Professionals' Union Community Care Award: **Erin Puckrin**

Reverend P.S. Mifflen Award: **Catherine Morin-Dandois**

St. Lawrence Teachers' Union Bursary: **Cynthia Aleman**

Women's Rugby:

Highest Academic Achievement: **Marie-Audrey Brochu-Doucet**

Most Valuable Player: **Magali Harvey**

PHOTO GALLERY

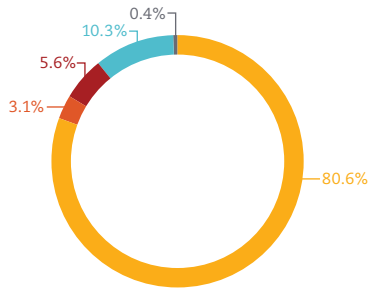


FINANCIAL REPORTS
Statement of Operating Results for Year Ending June 30, 2010

	INCOME			EXPENDITURES	RESULTS
	MELS	Other	Total		
Day Program	34,174,569	2,822,544	36,997,113	36,612,348	384,765
Adult Education	1,243,804	1,762,410	3,006,214	2,620,162	386,052
Residences		742,580	742,580	622,188	120,392
Bookstore		356,772	356,772	354,399	2,373
Parking		327,499	327,499	232,819	94,680
ESL		73,891	73,891	103,608	-29,717
Total	35,418,373	6,085,696	41,504,069	40,545,524	958,545

FINANCIAL REPORTS

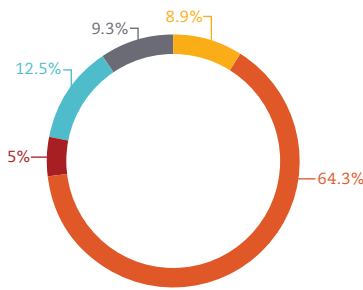
Detail of Operating Expenditures by Type



	2009-2010
Salaries and Benefits	32,665,741
Communication and Information	1,270,441
Materials and Supplies	2,273,447
Contracts and Services	4,188,204
Other Expenses	147,691
Total Expenditures	40,545,524

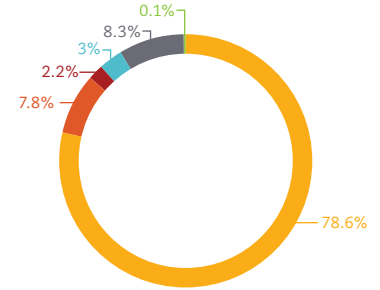
Note: Capital expenditure doesn't apply in 2009-2010

Detail of Salaries and Benefits by Category



	Day Program	Auxiliary Services	Total
Management	2,533,819	353,806	2,887,625
Teachers	19,663,074	1,139,951	20,803,025
Professionals	1,628,145	0	1,628,145
Support	3,544,607	481,388	4,025,995
Benefits - All Categories	2,798,756	221,697	3,020,453
Total Salaries	30,168,401	2,196,842	32,365,243

Student Success Expenditures (S019) Programs Leading to Science and Technology Careers, Support for Student Success and Other Purposes

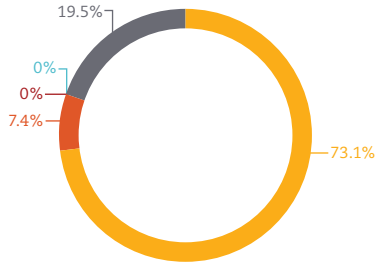


	2009-2010
Salaries	310,339
Fringe Benefits	30,909
Communication and Information	8,431
Materials and Supplies	11,750
Services, Fees and Contracts	32,882
Other Expenses	457
Total Expenditures	394,768

FINANCIAL REPORTS

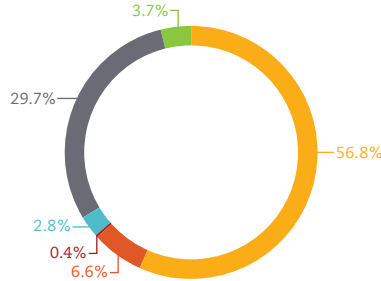
Student Success Additional Funds (S028)

Recognition of Student Involvement, Support for Student Success and Other Purposes



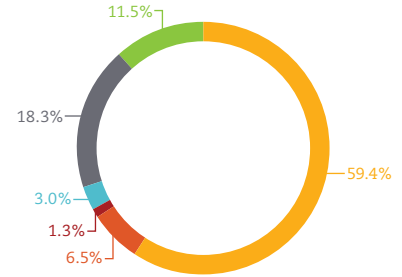
Salaries	59,303
Fringe Benefits	6,040
Communication and Information	0
Materials and Supplies	0
Services, Fees and Contracts	15,785
Total Funds	81,128

Provincial Re-Investment Funds (S034)



Salaries	252,706
Fringe Benefits	29,162
Communication and Information	1,900
Materials and Supplies	12,300
Services, Fees and Contracts	132,136
Other Expenses	16,585
Total Funds	444,789

Federal Re-Investment Funds (S036)



Salaries	523,878
Fringe Benefits	57,331
Communication and Information	11,909
Materials and Supplies	26,283
Services, Fees and Contracts	162,039
Other Expenses	101,193
Total Funds	882,633

Note: Capital expenditure doesn't apply in 2009-2010

HUMAN RESOURCES

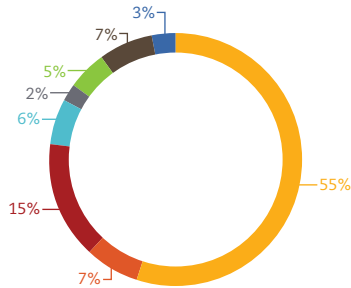
Personnel by Category

CATEGORY OF PERSONNEL	College Administration			Lennoxville			St. Lambert			St. Lawrence		
	Total	Tenured	Non-Tenured	Total	Tenured	Non-Tenured	Total	Tenured	Non-Tenured	Total	Tenured	Non-Tenured
Management	9	9	0	8	7	1	16.5	15	1.5	5	4	1
Faculty	0	0	0	127	48	79	241	125	116	85	48	37
Professional	2.4	2	0.4	5.6	5	0.6	15.33	10	5.33	7.11	5.27	1.84
Support	15	14	1	25.42	21.3	4.12	45.92	34.5	11.42	23.48	16	7.48
TOTAL	26.4	25	1.4	166.02	81.3	84.72	318.75	184.5	134.25	120.59	73.74	47.32

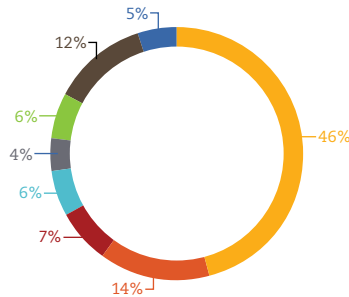
HUMAN RESOURCES

Faculty Seniority

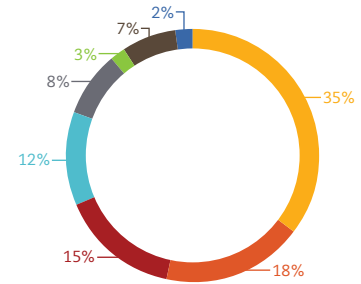
Lennoxville



St. Lambert



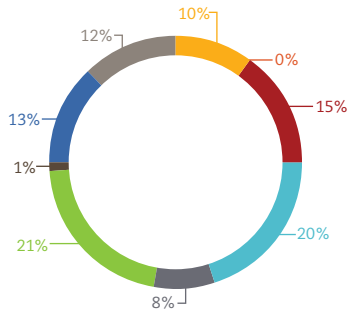
St. Lawrence



HUMAN RESOURCES

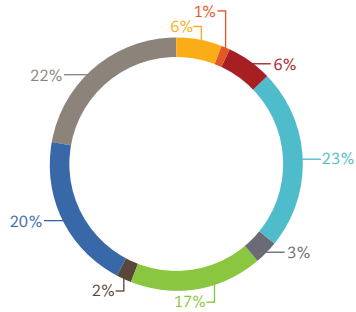
Faculty Schooling

Lennoxville



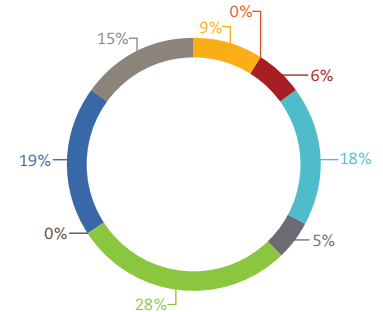
- 16 years
- 16 years with Master's Degree
- 17 years
- 17 years with Master's Degree
- 18 years
- 18 years with Master's Degree
- 19 years
- 19 years with Master's Degree
- 19 years with Doctorate

St. Lambert



- 16 years
- 16 years with Master's Degree
- 17 years
- 17 years with Master's Degree
- 18 years
- 18 years with Master's Degree
- 19 years
- 19 years with Master's Degree
- 19 years with Doctorate

St. Lawrence



- 16 years
- 16 years with Master's Degree
- 17 years
- 17 years with Master's Degree
- 18 years
- 18 years with Master's Degree
- 19 years
- 19 years with Master's Degree
- 19 years with Doctorate

HUMAN RESOURCES

20-25-30-35 Years of Service

Lennoxville

20 years

Murray Johnston, Faculty
Louise Pépin, Administration Technician

25 years

Danielle Côté, Administration Technician
Cathy Matthew, Information Technician
Albert MacDonald, Faculty

30 years

James Knutson, Laboratory Technician

35 years

June Belair, Office Agent
Ramesh Mehta, Faculty
Hai-Binh Nguyễn, Faculty
Robert Purkey, Faculty

St. Lambert

20 years

Galina Golovina, Faculty
Francesca Penserini, Faculty

25 years

30 years

Clara Gutsche, Faculty

35 years

Daria Buczko-Hackett, Faculty
Steve Hreha, Faculty
John A. Jones, Faculty
Paul Leblond, Faculty
Stephen White, Faculty

St. Lawrence

20 years

Gisela Dröge-Grondin, Faculty
Josée Guilbault, Administration Technician
Frédéric Martin, Faculty

25 years

William McNeil, Faculty
Susie Ratté, Administration Officer

30 years

35 years

Joanne Coleman-Robertson, Academic Advisor
Constance Crossland, Faculty
Jan Warnke, Faculty

HUMAN RESOURCES

Retirees

College Administration

Stephen Tribble, Director of Studies

Lennoxville

June Belair, Office Agent
Sheila Clarke-Mitchell, Faculty
Lise Frève, Faculty
Hai-Bình Nguyễn, Faculty
Normand Petterson, Faculty
Daniel Pluta, Faculty
Robert Purkey, Faculty
Frank Wilson, Manager, Buildings & Equipment

St. Lambert

Margaret Benfield Doubt, Faculty
Gordon Dohle, Faculty
Michel Dupuis, Faculty
Donna Fisher, Administration Technician
Nancy Kelly, Director, Continuing Education
Ann Logan, Faculty
David Miller, Faculty
Charlene Pincombe, Manager, Human Resources
Bernard Thibault, Director, Buildings & Equipment

St. Lawrence

Michael Kelley, Faculty
Edgard Pitre, Psychologist
Wallace Robertson, Faculty

PHOTO GALLERY



MISSION, VALUES AND VISION STATEMENT

Mission

Champlain Regional College is a public, English-language, post-secondary institution that provides pre-university and technical college-level education and training, primarily in English, to learners in both Regular Day and Continuing Education programs. The College, through its unique multiregional structure, responds to the needs of diverse linguistic and cultural communities and contributes to the educational and socio-economic development of the regions of Quebec served by Champlain – Lennoxville, Champlain – St. Lambert and Champlain – St. Lawrence.

The College is dedicated to fostering the individual success of its students and their development as well-rounded, responsible and informed citizens of the world.

Values

The College values:

- **Lifelong learning** for students, faculty and staff through personal growth and professional development;
- **Excellence** through striving for continuous improvement;
- **Respect** for all individuals, manifested through open communications and a commitment to fairness, justice and honesty;
- **Caring** through compassion, courtesy and friendliness, and a commitment to the wellness of students, faculty and staff;
- **Collaboration** in the achievement of shared goals and objectives;
- **Stewardship** through the responsible and effective use of human, physical, environmental and financial resources; and
- **A sense of community and tradition** within and among all locations of the College.

Vision

Passionate in its commitment to students, and inspired by its mission and values, Champlain Regional College aspires to:

- offer unique and innovative high-quality programs and services;
- graduate students who are recognized for the excellence of the knowledge and skills they have acquired;
- attract and retain outstanding faculty and staff; and
- be a learning-centred college.

Board of Governors Meeting
October 21, 2005

ORGANIZATION



Board of Governors

Seated (left to right): Lise Le Prohon, Terence Kerwin, Valerie McLeod, Richard Garneau.
Standing (left to right): Jean Gaboury, David Sangster, Michael Murray, Christian Corno, François Paradis, Ruth Sheeran, J. Kenneth Robertson, Gordon Brown, Louis Hanrahan.
Absent from Photo: Randall Best, Pino Di Ioia, Frédéric Gallant, Émilie St-Hilaire, Christopher Turner.



Commission of Studies

Standing front row (left to right): John Halpin, Louise Gauthier, Catherine Filteau, Judith Beaudoin, Anthony Singelis.
Standing back row (left to right): Kevin Thornhill, Ryeyan Taseen, Meagan Daley, Stephen Tribble, Elizabeth Janik, Darren Mathews, Christopher Turner.
Absent from Photo: Michèle Deshaies, Julia Doherty, Saul Dragunas, Émilie St-Hilaire.



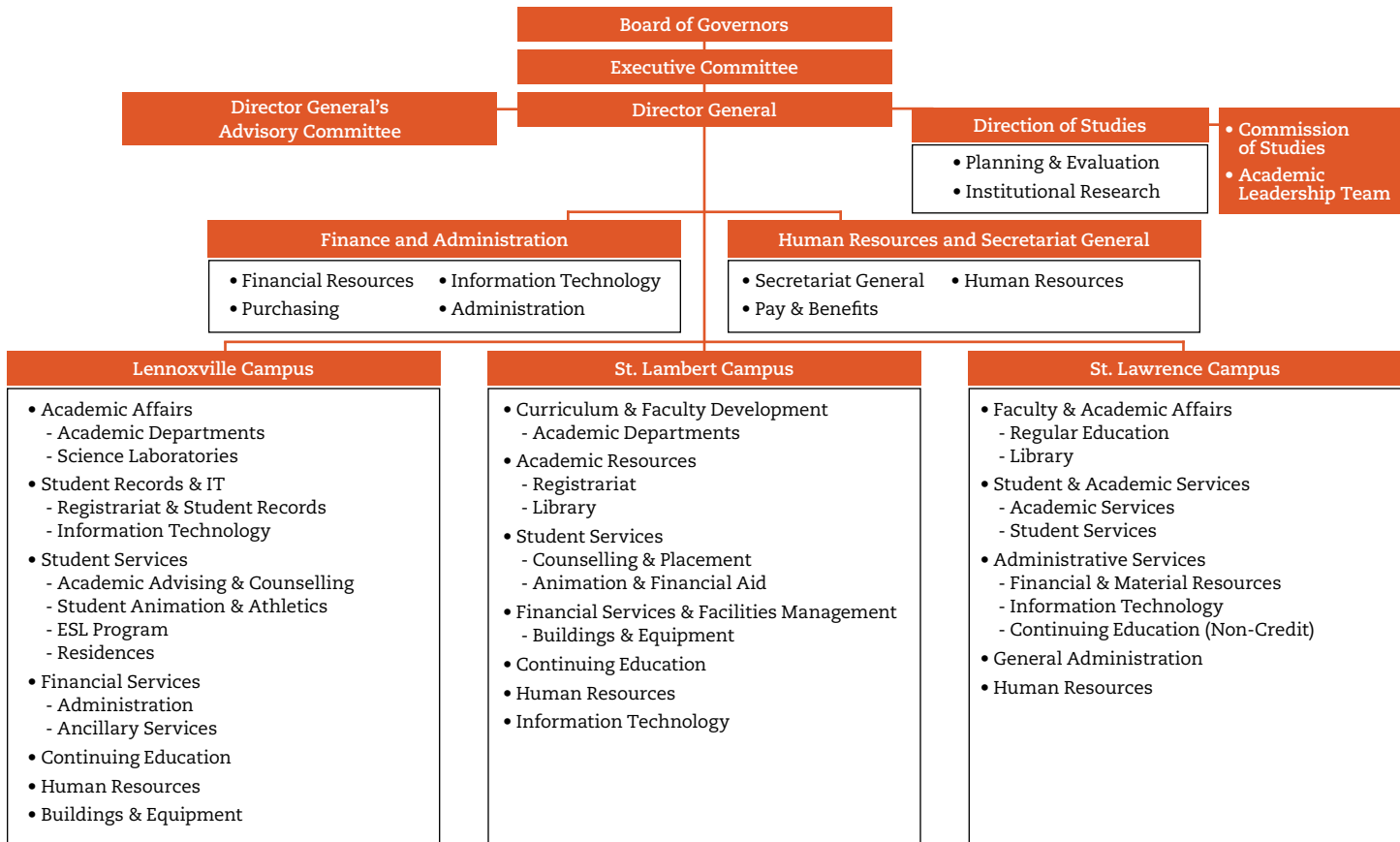
Officers of the College

Seated (left to right): Terence Kerwin, Valerie McLeod, J. Kenneth Robertson.
Standing (left to right): Paul Kaeser, Maxime Filion, Christian Corno, Donald Shewan, Jean Robert, John Haffenden.



Executive Committee

Seated (left to right): Terence Kerwin, Valerie McLeod.
Standing (left to right): J. Kenneth Robertson, François Paradis, Christian Corno.
Absent from Photo: Randall Best, Pino Di Ioia.



MAJOR ACHIEVEMENTS OF THE PAST YEAR

ACADEMIC PROGRAMS

- Approval of AECs and DEC's
- Approval of New AEC – Business Management Excellence (St. Lambert)
- Approval of New AEC – Residential Real Estate Brokerage Program (St. Lambert)
- Approval of New AEC – Special Care Counselling (St. Lambert)
- Approval of New “International Profile” Social Science Program (St. Lawrence)
- Approval of New Nursing Program (180.A0) (Lennoxville)
- Approval of Revision – Language and Literature Program – Modern Languages Profile (Lennoxville)
- Approval of Science Program Evaluation Report and Action Plan (St. Lawrence)
- Approval of Updated AEC Program “Information Technology (IT) Support Specialist 2009” (LEA.1Q) (St. Lambert)
- Professional and Technical Programs Operational Plan for the English Sector
- Sessional Academic Calendars 2010-2011
- Signing Authorities for the Sanctioning of Studies

BOARD OF GOVERNORS

- Approval of the College Annual Report 2008-2009
- Elections
- Law 44 – *Fédération des cégeps* – in conjunction with Law 38 (Universities)
- Law 44 Regarding Modifying the Law on Governance of the *Collèges d'enseignement général et professionnel (Cégeps)*
- List of Voting Delegates to ACCC Conference
- Nomination to the *Commission de l'éducation en langue anglaise*
- Recognition of Contribution (Board Member)

BYLAWS AND POLICIES

- Approval of Revision of Bylaw 8 Concerning Student Success
- Approval of Orientation and Integration Policy
- Approval of Recruitment, Selection and Hiring Policy
- Approval of Revision of Bylaw 5 Concerning Financial Management of the College
- Approval of Revision of Bylaw 3 Concerning the Appointment, the Renewal of Mandate and the Evaluation of the Director General and the Director of Studies
- Designation of the College's Campuses in Bylaws and Policies

MAJOR ACHIEVEMENTS OF THE PAST YEAR

FINANCIAL AND MATERIAL RESOURCES

- Approval of Annual Financial Statements 2008-2009
- Approval of 2009-2010 Capital Budget
- Awarding of Contract – Furniture and Equipment – Science Labs (All Campuses)
- Awarding of Contract – Laboratory Renovations for Nursing Program (Lennoxville)
- Awarding of Contract – Renovation of Science Labs (Lennoxville)
- Awarding of Contract – Renovation of Science Labs (St. Lambert)
- Awarding of Contract – Renovation of Science Labs, Library & Ventilation Phase II (St. Lawrence)
- Awarding of Contract – Roof Repairs D Block (St. Lambert)
- Federal Infrastructure Projects
- *Régime d'emprunts à long terme*
- Revised Operating Budget 2009-2010
- Selection of External Auditors
- Short-Term Loans

HUMAN RESOURCES

- Acceptance of Resignation of the Director of Studies
- Adjustment of Director General's Compensation
- Annual Evaluation of the Director General 2009-2010
- Appointment of the Director of Studies
- Approval – Report on Director General's Objectives & Mandate
- Approval of Documents to be used in the Selection Process of the Director of Studies
- Director of Studies' Working Conditions
- Non-Unionized Support Staff Supplement (Group Insurance Plan)
- Senior Executives' Evaluation Procedure

PLANNING

- Recommendation on the Evaluation of the 2004-2008 Strategic Plan
- Recommendation on the Follow-up Action Plan for the Evaluation of the 2004-2008 Strategic Plan

CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR MEMBERS OF THE BOARD OF GOVERNORS

PREAMBLE

These rules of ethics and professional conduct are in conformity with the Act to amend the Act respecting the Ministère du Conseil exécutif and other legislative provisions as regards standards of ethics and professional conduct (1997 Statutes of Quebec, Ch. 6) (Appendix 1). These measures complement the rules of ethics and professional conduct already outlined in Articles 321 to 330 of the Quebec Civil Code (Appendix 2) and Articles 12 and 20.1 of the Colleges Act (RSQ, Ch. C-29) (Appendix 3). In the case of conflict with the rules outlined in this Code, legislative measures of public order, notably Articles 12 and 20.1 of the Colleges Act, take precedence.

ARTICLE 1 GENERAL PROVISIONS

1.01 Definitions

The definitions set forth in Article 1.01 of Bylaw Number 1 of the College, as well as those appearing in the other bylaws of the College, apply to the present Code. However, in the present Code, the following expressions mean:

“EMPLOYEE MEMBER”: the Director General, the Director of Studies as well as the three faculty, one professional and one support staff members of the Board of Governors;

“INTEREST”: something which matters, is useful or advantageous;

“CODE”: Code of Ethics and Professional Conduct for Members of the Board of Governors.

1.02 Objectives

The objectives of this Code are to outline the rules of ethics and professional conduct governing the members of the Board of Governors of the College in order to:

- maintain and build public confidence in the integrity, objectivity and transparency of the College's administration;
- allow members to exercise their mandate and carry out their duties with confidence, independence and objectivity for the better fulfilment of the College's mission.

1.03 Application

This Code applies to all members and, in the case of Article 2.03, to former members of the Board of Governors of the College.

ARTICLE 2 DUTIES AND OBLIGATIONS OF BOARD MEMBERS

2.01 General

Each member carries out his/her duties with independence, integrity and good faith in the best interests of the College for the fulfilment of its mission. The member acts with prudence, diligence, honesty, loyalty and regularity, as would any reasonable and responsible person in similar circumstances.

2.02 Duties and Obligations While in Office

While fulfilling his/her obligations, the member must:

- respect obligations laid down in the Colleges Act and the College's constituent charter and bylaws and act within the limits of the powers conferred on him/her;
- avoid placing him/herself in situations that constitute a conflict, either real, potential or perceived, between a personal interest, or that of the person or persons who elected or nominated him/her, and the obligations of his/her office;
- act with moderation in his/her remarks, avoid undermining other people's reputations and treat other members with respect;
- not use, for his/her benefit nor for the benefit of others, the assets of the College;
- not divulge or use, for his/her benefit nor for the benefit of others, the privileged or confidential information obtained in the course of his/her administrative duties;
- not abuse his/her powers or profit unduly by virtue of his/her position to gain a personal benefit;
- not directly or indirectly grant, solicit or accept an undue favour or advantage for him/herself or for another person.

CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR MEMBERS OF THE BOARD OF GOVERNORS

2.03 Duties and Obligations After Leaving Office

A person, in the twelve (12) months immediately following his/her leaving office as a member, must:

- act in such a manner so as not to take any undue advantage of his/her former duties as a member of the Board of Governors;
- not act on his/her own behalf or on behalf of another with respect to a process, a negotiation or any other operation to which the College may be a party. This rule does not apply to the employee member of the College who is carrying out an appeal by virtue of his/her employment contract;
- not use confidential or privileged information about the College for personal gain nor give advice to his/her clients based on information not available to the general public.

ARTICLE 3 REMUNERATION

3.01 Prohibited Remuneration

Members have no right to any remuneration for the carrying out of their duties as members of the College's Board of Governors. They can receive no remuneration from the College other than the reimbursement of certain expenses authorized by the Board of Governors and a customary gift on leaving office.

The above stipulation does not apply to the employment contract, salary and other working conditions of employee members of the Board.

ARTICLE 4 CONFLICTS OF INTEREST

4.01 Objective

The following rules have been drafted to assist members in their understanding of conflict of interest situations and to establish administrative procedures for members in a conflict of interest situation to proceed in the best interests of the College.

4.02 General Principles

A conflict of interest exists in any situation, either real, potential or perceived that, by objective standards, is of a nature to compromise or likely to compromise the independence and impartiality inherent in the duties of a member, or in a situation where a member seeks to use the nature of his/her office to receive an undue advantage for him/herself or for a third party.

4.03 Situations Constituting a Conflict of Interest

A conflict of interest covered by this Code is defined, but not limited to, situations in which the member:

- has a direct or indirect interest in a deliberation of the Board of Governors;
- has a direct or indirect interest in a contract or proposed contract with the College;
- obtains or will obtain a personal benefit that will result from a decision of the College;
- accepts a gift or any benefit whatsoever from a business which deals, or is likely to deal with the College, with the exception of gifts of appreciation of nominal value.

4.04 Situations Constituting a Conflict of Interest for Employee Members

Apart from the rules outlined in 4.03 above, the employee member is in a conflict of interest in the cases defined in Articles 12 and 20.1 of the Colleges Act.

4.05 Disclosure of Interests

In the thirty (30) days following his/her nomination, or in the thirty (30) days following the coming into effect of this Code, every member must fill in and submit to the Chairperson of the Board of Governors a declaration, to the best of his/her knowledge, of his/her interests in organizations that have done or are doing business with the College and disclose any inherent conflict of interest, either real, potential or perceived. This declaration must be revised and updated annually by every member. (Appendix 4)

Every member must disclose in writing any situation constituting a conflict of interest as outlined in the first paragraph of Article 12 of the Colleges Act.

4.06 Restrictions

Other than the restrictions provided for in Articles 12 and 20.1 of the Colleges Act, every member who is in a conflict of interest must refrain from influencing other members, from participating in deliberations and voting on the question or resolution, and furthermore, must withdraw from the meeting to allow the deliberations and voting to take place in the absence of the member and in complete confidentiality.

CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR MEMBERS OF THE BOARD OF GOVERNORS

ARTICLE 5 ADMINISTRATION OF THE CODE

5.01 Professional Conduct Counsellor

The Secretary General, as Professional Conduct Counsellor, is responsible for:

- informing the members with respect to the contents and application of the Code;
- advising the College and/or any member faced with a situation that is considered problematic;
- investigating allegations of irregularity with respect to the Code and reporting findings to the Board of Governors;
- giving an annual report to the Board of Governors specifically outlining the number of cases treated and their follow-up, the infractions considered by the Disciplinary Committee, the decisions of, and sanctions imposed by the Disciplinary Committee, as well as the name of members removed from office, suspended or reprimanded during the course of the year.

5.02 Ad hoc Administration of the Code

Questions arising concerning the application of the Code during meetings of the Board of Governors are subject to the rules of procedure for meetings of the Board, as outlined in Bylaw Number 1. The Chairperson, or in a situation involving the Chairperson, the Vice-Chairperson acting as Chairperson, shall rule on any ad hoc question or situation pertaining to the Code raised by a member during a meeting, including which members are eligible to debate and to vote on a question or resolution before the Board. The Chairperson has the power to intervene and to order that a member refrain from voting and withdraw from the meeting during the discussion and vote. The decision of the Chairperson is final.

Disciplinary Committee and Sanctions

- 5.03 When the Professional Conduct Counsellor, on conducting an investigation, concludes that a member may have contravened the law, the bylaws and/or the Code, he/she advises the Board of Governors.
- 5.04 The Board, or the Appeals Committee if the Board so decides, acts as Disciplinary Committee and decides on the validity of the case and any sanction to be imposed as the case may be.

- 5.05 The Disciplinary Committee notifies the member in writing of the alleged infraction(s), with reference to the relevant legislative or bylaw provisions or those of the Code. The Disciplinary Committee, before imposing a sanction, must give the member thirty (30) days to state his/her case in writing and give him/her the chance to be heard.
- 5.06 The member, accused of an infraction of the Code constituting an urgent situation necessitating a speedy intervention or accused of a serious offence, may be provisionally relieved of his/her duties by the Chairperson.
- 5.07 If, after hearing the member's case, the Disciplinary Committee concludes that a member has contravened the law, the bylaws or the Code, it must so inform the member and the Board of Governors of the sanction imposed in writing. The only sanctions which may be imposed are a reprimand, a suspension or dismissal from office.

ARTICLE 6 MISCELLANEOUS PROVISIONS

- 6.01 The present Code comes into effect on the date of its adoption by the Board of Governors.
- 6.02 The appendices to this Code are for reference only and do not form an integral part of the Code.

REPORT ON THE CODE OF ETHICS

In 2009-2010, there were no cases considered by the Disciplinary Committee nor any official complaints received by the Professional Conduct Counsellor.

PHOTO GALLERY





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Imprimé au Québec

Dépôt légal, quatrième trimestre 2010 | Bibliothèque nationale du Québec