



# Integrated Enhancement Program

Participant's Guide  
for Eligible Organizations



**Cover photos**

*Top right:* Rivière Rimouski breakwaters

*Bottom left:* TransTerrebonne bike trail

*Bottom right:* Rivière Jacques-Cartier trail in Pont-Rouge

# Integrated Enhancement Program (IEP)

**PARTICIPANT'S GUIDE  
FOR ELIGIBLE ORGANIZATIONS**



# CONTENTS

1. What Is the Integrated Enhancement Program (IEP)?	5
2. IEP Participation Procedure	6
3. Eligible Organizations	8
4. Transmission Facilities Covered by the Program	9
APPENDIX	
A Allocated Funding	11
B General Conditions and Areas of Activity	12
C Model Municipal Resolution on IEP Participation	14
D Model Request for Proposals for Initiatives	15
E Initiative Description Form	16
F IEP Initiative Agreement	18
G End of Initiative and Evaluation Form	23
H Regional development investment fund IEP for the external guide	24



# 1. WHAT IS THE INTEGRATED ENHANCEMENT PROGRAM (IEP)?

---

Hydro-Québec believes that its power transmission facilities (lines and substations) should blend harmoniously into their environment. It selects sites with great care and takes appropriate mitigation measures to keep the environmental impacts of its facilities to a minimum.

At the same time, it sees its projects as opportunities to work with host communities to improve their quality of life and environment.

Through its Integrated Enhancement Program (IEP), Hydro-Québec grants eligible organizations funding to enable them to carry out initiatives in which local residents have had a say.

Total funding granted consists of two amounts: a variable amount based on the distance (kilometres) that a new line travels through the territory of the eligible organization and a lump sum based on the area occupied by a new substation. (See calculation in Appendix A.)

Eligible organizations are invited to propose integrated enhancement initiatives that meet the four general conditions and target one of the areas of activity covered by the program. (See Appendix B.)

The program was thoroughly revised in 2018 and updated in 2020. You will find all the details and the new terms and conditions that went into effect October 1, 2018, in the following pages.



---

Place des Moulins in Joliette

## 2. IEP PARTICIPATION PROCEDURE

There are six key steps to taking part in the IEP.

### 1 Launch

HYDRO-QUÉBEC	DOCUMENT
<p>Initial meeting with eligible organizations at which Hydro-Québec does the following:</p> <ul style="list-style-type: none"> <li>• Gives a letter to each eligible organization confirming its eligibility for the IEP</li> <li>• Explains the IEP</li> <li>• Informs each eligible organization of its share of the funding</li> <li>• Suggests that eligible organizations issue a request for proposals inviting the general public to submit initiative proposals</li> </ul>	—

### 2 Selection of initiatives and citizen involvement

ELIGIBLE ORGANIZATION	DOCUMENT	TIME ALLOTTED/DEADLINE
<p>Each eligible organization must send Hydro-Québec a municipal resolution confirming its participation in the IEP and including these points:</p> <ul style="list-style-type: none"> <li>• Agreement to take part in the IEP</li> <li>• Undertaking to respect the general conditions of the IEP</li> <li>• Names of signing officers for the agreement</li> </ul>	<p>SEE APPENDIX C (page 14): <i>Model Municipal Resolution on IEP Participation</i></p>	90 days following the initial meeting
<p>Citizen involvement: Eligible organizations must set up mechanisms and procedures to encourage the public to propose initiatives and be involved in selecting them.</p>	<p>SEE APPENDIX D (page 15): <i>Model Request for Proposals for Initiatives</i></p>	—
<p>For each initiative, eligible organizations must fill in an initiative form and attach it to the municipal resolution.</p>	<p>SEE APPENDIX E (page 16): <i>Initiative Description Form</i></p>	—

### 3 Select initiatives

HYDRO-QUÉBEC	DOCUMENT	TIME ALLOTTED/DEADLINE
Hydro-Québec sends a letter confirming the selected initiatives.	—	30 days following receipt of the municipal resolution
HYDRO-QUÉBEC AND ELIGIBLE ORGANIZATION		
Hydro-Québec and each eligible organization sign an initiative agreement.	SEE APPENDIX F (page 18): <i>IEP Initiative Agreement</i>	30 days following receipt of the municipal resolution

### 4 Payment of funding

HYDRO-QUÉBEC	DOCUMENT	TIME ALLOTTED/DEADLINE
Hydro-Québec pays out the funding allocated to each eligible organization to carry out the approved initiatives.	—	60 days following the signing of the initiative agreement
ELIGIBLE ORGANIZATION		
Eligible organizations are given a reasonable amount of time to carry out the initiatives from when they receive the funding. If they anticipate taking longer, they must submit their reasons along with documentation.	—	12 to 18 months

### 5 Completion of work and final evaluation

ELIGIBLE ORGANIZATION	DOCUMENT	TIME ALLOTTED/DEADLINE
For each initiative carried out, eligible organizations must submit an initiative evaluation form, along with photographs.	SEE APPENDIX G (page 23): <i>End of Initiative and Evaluation Form</i>	30 days following the completion of work

### 6 Inauguration and visibility

HYDRO-QUÉBEC AND ELIGIBLE ORGANIZATION	DOCUMENT	TIME ALLOTTED/DEADLINE
With local or regional press in attendance, Hydro-Québec and the eligible organization inaugurate the completed project.	—	60 days following receipt of the End of Initiative Form
ELIGIBLE ORGANIZATION		
The eligible organization puts up one or more commemorative plaques.	—	60 days following receipt of The End of Initiative Form

# 3. ELIGIBLE ORGANIZATIONS

---

Hydro-Québec recognizes municipal authorities directly affected by a new energy transmission facility as eligible organizations.

- When a transmission facility is located in one or more municipalities of a regional county municipality (MRC) or agglomeration, or in one or more boroughs of a city, the eligible organizations are the municipality or municipalities or the city borough or boroughs.

An eligible organization may, if it so wishes, delegate its responsibilities to the municipal authority that it comes under. For example, a borough may delegate its responsibilities to its city, or a municipality to its MRC.



---

Sentier des caps de Charlevoix

## 4. TRANSMISSION FACILITIES COVERED BY THE PROGRAM

---

The transmission facilities covered by the IEP are the following:

- New overhead transmission lines ( $\geq 49$  kV)
- Overhead transmission lines whose initial operating voltage has been increased
- New double-circuit lines built to replace a parallel single-circuit line
- New substations as part of the overhead system, including indoor substations, or overhead-underground junction substations (overhead part only)
- Substations built at same location with an increase in the operating voltage

The facilities or projects not covered are the following:

- Underground transmission lines and underground substations
- Rebuilding of transmission lines at same voltage, except when a section of an existing line must be built in or diverted to a new right-of-way, in which case the line section is covered by the IEP
- Addition of a second circuit on double-circuit towers
- Reconfiguration of lines at a substation entrance or exit
- Substations or lines belonging to private proponents or to industrial or institutional customers
- Repair or dismantling of overhead lines or substations or any maintenance, refurbishment or long-term viability project or activity involving them
- Replacement, modification or addition of equipment to an existing substation inside the initial fence (and not on Hydro-Québec property)
- Substation built at same location without an increase in the operating voltage
- Work on the telecommunications network



## APPENDIX A

### ALLOCATED FUNDING

As of October 1, 2018, funding will be allocated based on the number of kilometres travelled by the line and the number of square metres covered by the substation within the eligible organization's territory.

NEW TRANSMISSION LINE	
VOLTAGE	AMOUNT PER KILOMETRE*
49, 69, 120, 161 or 230 kV	\$33,000
315 or 735 kV	\$43,000

NEW SUBSTATION	
SURFACE AREA	LUMP SUM*
5,000–17,000 m <sup>2</sup> or entire footprint in the case of an indoor substation	\$150,000
17,001–50,000 m <sup>2</sup>	\$300,000
50,001–150,000 m <sup>2</sup>	\$500,000
150,001 m <sup>2</sup> and over	\$1,000,000

\* Amounts indexed annually. Visit [www.hydroquebec.com/iep](http://www.hydroquebec.com/iep) to see updated amounts.

### SAMPLE CALCULATIONS OF ALLOCATED FUNDING

#### EXAMPLE 1

Hydro-Québec plans to build a 230-kV transmission line that is 25 km long and a substation with a footprint of 35,000 m<sup>2</sup> in a municipality. The allocated funding is calculated as follows:

$$(25 \times \$33,000) + \$300,000 = \$1,125,000$$

#### EXAMPLE 2

In three municipalities (A, B and C), Hydro-Québec plans to build a 735-kV transmission line that is 200 km long, broken down as follows: 80 km in Municipality A, 50 km in Municipality B and 70 km in Municipality C. In addition, a substation with a footprint of 15,000 m<sup>2</sup> will be built in Municipality A. The funding would be allocated as follows:

$$\text{Municipality A: } (80 \times \$43,000) + \$150,000 = \$3,590,000$$

$$\text{Municipality B: } 50 \times \$43,000 = \$2,150,000$$

$$\text{Municipality C: } 70 \times \$43,000 = \$3,010,000$$

# APPENDIX B

## GENERAL CONDITIONS AND AREAS OF ACTIVITY

### GENERAL CONDITIONS

All integrated enhancement initiatives must meet the four conditions set out below.

#### 1. COMMUNITY INTEREST

The proposed initiative must benefit the entire community and must be justified by community needs. It must not be for the sole benefit of an individual or group of individuals.

#### 2. PUBLIC PROPERTY

The proposed initiative must be carried out on land or with property belonging to the eligible organization, unless a special agreement is entered into with a third party. Nuisance abatement projects are eligible, provided the nuisance is caused by public equipment. Similarly, initiatives to restore heritage sites must involve public property.

#### 3. RESPECT FOR THE ENVIRONMENT

The proposed initiative must respect the natural and cultural environment and must not cause a nuisance.

#### 4. PERMANENCE

The proposed initiative must achieve a permanent, long-term result and, as much as possible, provide visibility for Hydro-Québec. Consequently, event sponsorship, purchase of consumable materials and execution of studies, inventories, plans and research unrelated to the proposed initiative are not eligible.



Parcours Gouin visitor center



Grande plée Bleue trail in Lévis



Walkway at chute à Ménard in Saint-Michel-des-Saints

## APPENDIX B (cont'd)

---

### ELIGIBLE AREAS OF ACTIVITY

To be approved, an integrated enhancement initiative must meet the eligibility criteria and fall into one of the following areas of activity.

1. Environmental enhancement (natural environment, land use, landscaping and quality of life/living environment)
2. Upgrade or maintenance of municipal, community or recreational infrastructure
3. Support for tourism or regional development
4. Investment in a regional development fund
5. Contribution to energy efficiency or transportation electrification as part of community initiatives



Participation in the restoration of the Rivière Noire in Roxton township



Creation of Place Paul-Déjean in the Rivière-des-Prairies-Pointe-aux-Trembles borough



Rest stop on the TransTerrebonne bike trail

## APPENDIX C

### MODEL MUNICIPAL RESOLUTION ON IEP PARTICIPATION

#### **Municipal resolution confirming participation in Hydro-Québec's Integrated Enhancement Program and acceptance of the funding under the program**

Extract from the minutes of the regular meeting of members of the council of (name of eligible organization), held on (day/month/year), attended by (name of elected official), (secretary-treasurer) and (name of councilor(s)).

WHEREAS (name of eligible organization) is eligible for Hydro-Québec's Integrated Enhancement Program owing to the construction of (name of Hydro-Québec project) within its territory;

WHEREAS Hydro-Québec, as part of this program, has granted the amount of \$ \_\_\_\_\_ to (name of eligible organization);

WHEREAS Hydro-Québec, at an official meeting held (day/month/year), informed (name of eligible organization) of the goal, general conditions, eligible areas of activity and participation procedures of the Integrated Enhancement Program;

WHEREAS (name of eligible organization) wishes to take part in the program and undertakes to use the funding to carry out initiatives that fall within the eligible areas of activity and that meet the general program conditions;

WHEREAS (name of eligible organization) undertakes to submit to Hydro-Québec for approval a duly completed initiative form for each initiative proposed and to account to Hydro-Québec for the use of the funding granted to it;

Therefore, it is proposed by (council member), seconded by (council member) and resolved **unanimously** that (name of eligible organization) take part in the Integrated Enhancement Program and that (names of signing officers) be authorized to sign an agreement to this end with Hydro-Québec and apply to Hydro-Québec for the funding.

Resolution proposed and adopted at (name of municipality) this (date) day of (month), in the year (year).

Certified true copy

\_\_\_\_\_

Secretary-Treasurer

# MODEL REQUEST FOR PROPOSALS FOR INITIATIVES

### **Request for Proposals for Initiatives**

Consultation of residents of (name of municipality) on integrated enhancement initiative proposals.

The Québec Government has just authorized Hydro-Québec to complete the project (name of project) in the municipality of (name of municipality).

Hydro-Québec offers an Integrated Enhancement Program (IEP) to organizations on whose territory a new power transmission project is being built.

Hydro-Québec is making a total of \$ \_\_\_\_\_ available to the municipality of (name of municipality) to carry out one or more integrated enhancement initiatives.

Having agreed to take part in the program, the municipal council is inviting residents and interested groups to submit, by (day/month/year), initiatives in any of the following areas of activity:

- Environmental enhancement
- Upgrading or maintenance of municipal, community or recreational infrastructure
- Support for tourism and/or regional development
- Contribution to a regional development investment fund
- Community or group initiatives related to energy efficiency or transportation electrification

A consultation meeting to discuss your proposals (and those of the council) will be held on (day/month/year), at (time), in Room (name of room).

The council will review the proposals and render its decision at a regular meeting.

The municipal officials of (name of municipality) are counting on everyone's cooperation to ensure that the proposed initiatives meet community needs as much as possible.

For more information on Hydro-Québec's Integrated Enhancement Program, visit [www.hydroquebec.com/iep](http://www.hydroquebec.com/iep).

INITIATIVE DESCRIPTION FORM



**Initiative Description Form**  
Integrated Enhancement Program (IEP)

**Identification of eligible organization**

Name of eligible organization

**Type of eligible organization**

MRC or town/city/urban agglomeration with some of an MRC's jurisdiction  Municipality or city borough

**Identification of Hydro-Québec project**

Name of Hydro-Québec project

**General information**

Name of eligible organization (Borough, city or MRC)	
Contact name	Title/role
Telephone no.	Email address
Address of eligible organization	

**Description of initiative (Fill in a form for each initiative)**

Name of initiative (Used to identify project under the IEP. It should be descriptive, accurate and complete.)

Description of initiative (Attach any other useful information: site map, for instance.)

**Total estimated cost of initiative (excluding GST)**

Total estimated cost (\$)
Hydro-Québec's contribution (\$)
Additional funding (if applicable) (\$)

**Planned timetable**

Start date	YYYY-MM-DD	End date	YYYY-MM-DD
------------	------------	----------	------------



**Initiative Description Form**  
Integrated Enhancement Program (IEP)

**Explain how initiative respects general conditions listed below and how citizens will be consulted**

Community interest
Public property
Respect for the environment
Permanence
Citizen involvement

**Check box indicating eligible area of activity**

<input type="checkbox"/> Environmental enhancement (natural environment, land use, landscaping and quality of environment)
<input type="checkbox"/> Upgrade or maintenance of municipal, community or recreational infrastructure
<input type="checkbox"/> Support for tourism and/or regional development
<input type="checkbox"/> Participation in a regional development investment fund
<input type="checkbox"/> Community or group initiatives related to energy efficiency or transportation electrification

**Declaration**

I have been duly authorized by council resolution to submit this application on behalf of the eligible organization.  
To my knowledge, the information provided in this form and supporting documents is true, accurate and complete.  
The eligible organization undertakes to abide by the terms and conditions set out in the *Participation Guide for Eligible Organizations*.

Name		Date YYYY-MM-DD
	<i>Signature</i>	

Important: Within 90 days of the initial information meeting, submit this form, duly signed and accompanied by a municipal resolution respecting participation in the IEP, by mail, fax or email to Advisor – Community Relations for the IEP of your region.

**Reserved for Hydro-Québec**

Initiative approved as is  
 Yes     No

If not, indicate the reason

**Form checked by**

Advisor – Community Relations		Date YYYY-MM-DD
	<i>Signature</i>	

**Form approved by**

Manager – Community Relations		Date YYYY-MM-DD
	<i>Signature</i>	

**Form checked by**

Regional Manager or Director – Regional Affairs and Communities		Date YYYY-MM-DD
	<i>Signature</i>	

IEP INITIATIVE AGREEMENT



**INTEGRATED ENHANCEMENT PROGRAM  
INITIATIVE AGREEMENT**

**BETWEEN** Hydro-Québec, a public corporation constituted under the *Hydro-Québec Act* (CQLR, c. H-5), having a place of business at  
(Street name and number)  
(City, Province, Postal Code)

**AND** (Name of eligible organization)  
(Street name and number)  
(City, Province, Postal Code)

**WHEREAS** (Name of eligible organization) is eligible for Hydro-Québec's Integrated Enhancement Program owing to the completion of (name of Hydro-Québec project) within its territory;

**WHEREAS** Hydro-Québec, under its Integrated Enhancement Program, has allocated funding in the amount of \$\_\_\_\_\_ to (Name of eligible organization);

**WHEREAS** (Name of eligible organization) undertakes to carry out the initiatives meeting the general conditions and in the eligible areas of activity of the Integrated Enhancement Program that have received Hydro-Québec's prior approval;

**THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1 DEFINITIONS**

- Initiative** Project carried out by an eligible organization and meeting the conditions of the Integrated Enhancement Program.
  
- Integrated Enhancement Program (Program)** Program that aims to improve quality of life for the host communities of new Hydro-Québec transmission facilities. The amount granted corresponds to a fixed rate within an amount allocated per kilometre of the new transmission line as well as a fixed rate based on the area of the new substation. This sum is granted to carry out integrated enhancement initiatives. The Integrated Enhancement Program is hereafter referred to as the "Program".

**2 SUBJECT**

2.1 This agreement sets out the obligations of (Name of eligible organization) (the “eligible organization”) and includes, appended hereto and forming an integral part hereof, a completed form for each initiative approved by Hydro-Québec.

**3 RESPONSIBILITIES OF ELIGIBLE ORGANIZATION**

3.1 The eligible organization shall be responsible for carrying out the initiatives approved by Hydro-Québec in keeping with the cost and timetable specified in the appended initiative form.

3.2 Initiatives must respect the general conditions and fall within an eligible area of activity; the conditions and eligible areas of activity are more fully defined in the *Participation Guide for Eligible Organizations*.

3.3 The eligible organization undertakes to provide Hydro-Québec with the following documents by the completion deadline approved by Hydro-Québec:

- Applicable*
- Not applicable*

a) Description of the initiative (as defined in the appended form) to be completed within a maximum period of 12 months:

The eligible organization has up to 12 months from the time of receiving the funding to carry out the initiative. If the eligible organization anticipates taking longer, it shall complete and submit the required supporting documentation no later than the tenth month following receipt of the funding.

- Applicable*
- Not applicable*

b) Description of the initiative (as defined in the appended form) to be completed within a period longer than 12 months:

The eligible organization undertakes to file a report on use of the funding, based on the model provided by Hydro-Québec, in the twelfth month following receipt of the funding and annually after that.

- Applicable*
- Not applicable*

c) Description of the initiative (as defined in the appended form and in accordance with the regional development fund) to be completed within a maximum period of 5 years:

The eligible organization has up to 5 years from the time of receiving the funding to carry out the initiative.

3.4 The eligible organization shall be responsible for managing the funding received from Hydro-Québec and, if applicable, for obtaining additional funding.

3.5 If the cost of completing an initiative turns out to be less than anticipated, the balance of the funding shall be used for new initiatives approved by Hydro-Québec.

3.6 The eligible organization agrees to allow Hydro-Québec auditors to examine and audit all books of account and any other documents related to the funding, as required. An audit may take place upon reasonable notice and at appropriate times. Hydro-Québec reserves the right to perform such an audit within seven years of completion of the initiative.

3.7 On request, the eligible organization shall provide Hydro-Québec with a progress report on the work and invoices for all expenses incurred.

- 3.8 The eligible organization undertakes to do the following:
- a) Include structured guidelines for citizen participation in the process of choosing or carrying out the initiative suggested;
  - b) Involve local businesses to the extent permitted by law or regulation and encourage the employment of the greatest possible number of local workers;
  - c) Encourage the purchase of products made in Québec;
  - d) Comply with all laws and regulations, including the *Municipal Code of Québec*, the *Cities and Towns Act*, the *Municipal Powers Act* and legislation respecting the environment and land use, and hold all the necessary permits and insurance at the time of the implementation, operation and maintenance of initiatives;
  - e) Install and permanently maintain all Hydro-Québec plaques;
  - f) Return to Hydro-Québec the equivalent of the funding that was used to carry out the initiative in the event that the eligible organization sells the land on which or the property with which an initiative was carried out to an individual or a private enterprise.
- 3.9 The eligible organization shall be solely responsible to Hydro-Québec and any third party for any act or omission on the part of its agents, employees or representatives at the time of the implementation, operation or maintenance of its initiatives. In this regard, the eligible organization discharges Hydro-Québec of any liability and agrees to take up the defence of Hydro-Québec in any action, lawsuit, proceeding or claim to which it may be subject in connection with the implementation, operation or maintenance of the initiatives or that might directly or indirectly implicate Hydro-Québec.
- 3.10 The eligible organization shall be solely responsible to Hydro-Québec for any harm or damages arising from the implementation, operation or maintenance of its initiatives, provided that such harm or damages result from violation of a law, by-law or code or from any act, error, omission or negligence on the part of the eligible organization, its employees or its agents.
- 3.11 The eligible organization shall also be liable to Hydro-Québec for failure to respect this agreement by any of its administrators, agents, employees, representatives or a third party with which it has signed an agreement respecting the implementation, operation or maintenance of its initiatives.
- 3.12 The eligible organization shall ensure that the terms and conditions of any agreement with a subcontractor allow fulfilment of all the eligible organization's undertakings arising herefrom.
- 3.13 The eligible organization shall always remain the principal contractor and be responsible for total fulfilment of the agreement, especially compliance with the provisions of the *Civil Code of Québec* applicable to legal hypothecs.

**4 HYDRO-QUÉBEC'S PARTICIPATION**

- 4.1 When the conditions are fulfilled, Hydro-Québec shall pay the eligible organization the entire amount of the funding under the IEP within 60 days of the Parties signing the agreement, or the first instalment if Hydro-Québec elects to pay the funding in several installments.
- 4.2 If the Parties have so agreed beforehand, Hydro-Québec shall, at its expense, provide the eligible organization with a permanent plaque or plaques commemorating Hydro-Québec's contribution to the organization's initiatives.
- 4.3 Hydro-Québec shall assume no obligation or liability other than those agreed to herein. In cashing the funding cheque, the eligible organization discharges Hydro-Québec of any liability with respect to the initiatives or that might potentially arise therefrom.

**5 REPORT ON INITIATIVES**

Within 30 days of completion of the work, the eligible organization shall submit to Hydro-Québec a duly completed End of Initiative and Evaluation Form for each initiative, along with photographs of the completed initiative.

**6 INAUGURATION AND VISIBILITY**

- 6.1 Within 60 days of submitting this form, the eligible organization shall inaugurate the initiative with Hydro-Québec representatives and regional media in attendance.
- 6.2 Until the inauguration takes place, any planned advertising or publication by the eligible organization or a subcontractor concerning the initiative shall be submitted to Hydro-Québec for approval. This requirement applies to all advertising media and publications, including billboards, posters and hoardings or any other signs; radio, television and the Internet; and newspapers, magazines and other print media.
- 6.3 The location of the permanent plaque or plaques commemorating Hydro-Québec's contribution shall be determined by mutual agreement. Hydro-Québec shall determine the number of plaques.

**7 ABANDONMENT OF PROJECT**

- 7.1 Notwithstanding any provisions of this agreement, Hydro-Québec may reduce or cancel the funding if it must interrupt the installation of new power transmission facilities because a private proponent abandons a project. In this event, Hydro-Québec reserves the right to ask the eligible organization to refund part of the amount received, to be determined as the difference between the total initially approved cost of the new facilities and the value at that date of the uncompleted portion of the work required to install the power transmission facilities covered by the Program. If necessary, the Parties may agree to modify the initiatives in consideration of the reduction or cancellation of funding.

IN WITNESS WHEREOF, the Parties hereto have signed this agreement.

(Region)

(Name of eligible organization)

\_\_\_\_\_  
*Duly authorized signing officer*

\_\_\_\_\_  
*Witness*

(year/month/day)

**Date**

**HYDRO-QUÉBEC**

**(Name of Director – Regional Affairs and Communities)**

**(Witness)**

(year/month/day)

**Date**

Encl.: Initiative Description Form approved by Hydro-Québec

# APPENDIX G

## END OF INITIATIVE AND EVALUATION FORM



### End of Initiative and Evaluation Form Integrated Enhancement Program (IEP)

#### Description of the initiative

Name of eligible organization
Name of initiative
Name of project leader
Name of Hydro-Québec project

#### Total actual cost of initiative (excluding GST)

Total actual cost (\$)	Hydro-Québec's contribution (\$)
Additional funding (if applicable) (\$)	Allocated funding

#### Timetable — estimated/final

Start date	YYYY-MM-DD	End date	YYYY-MM-DD
------------	------------	----------	------------

Important: If the actual cost of completing an initiative turns out to be less than estimated, the balance of the funding shall be used for new initiatives approved by Hydro-Québec. Please attach photographs of the completed initiative to this form.

#### Evaluation

Please rate your satisfaction with the following aspects of the IEP

	Not at all satisfied	Somewhat dissatisfied	Somewhat satisfied	Completely satisfied	Don't know
1. The quality of the information provided to eligible organizations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The diversity of the fields of activity eligible for the IEP.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The deadlines eligible organizations must meet.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The obligation to report to Hydro-Québec on use of the funding for IEP initiatives.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The IEP as a whole.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Generally speaking, do you agree with the following statements?

The project(s) carried out as part of the IEP helped to improve quality of life in the community.	<input type="checkbox"/> Totally agree	<input type="checkbox"/> Somewhat agree	<input type="checkbox"/> Somewhat disagree	<input type="checkbox"/> Totally disagree
The IEP facilitated the community's acceptance of the Hydro-Québec project.	<input type="checkbox"/> Totally agree	<input type="checkbox"/> Somewhat agree	<input type="checkbox"/> Somewhat disagree	<input type="checkbox"/> Totally disagree
From the community's point of view, the residual environmental impacts of the construction of the power transmission facilities are compensated by the initiatives undertaken through the IEP.	<input type="checkbox"/> Totally agree	<input type="checkbox"/> Somewhat agree	<input type="checkbox"/> Somewhat disagree	<input type="checkbox"/> Totally disagree

#### Are there any areas of the IEP that could be improved? If so, which ones?

#### Declaration

-I have been duly authorized by council resolution to submit this form on behalf of the eligible organization. -To my knowledge, the information provided in this form and supporting documents is true, accurate and complete. -The eligible organization undertakes to abide by the terms and conditions set out in the <i>Participation Guide for Eligible Organizations</i> .	
Name	Date YYYY-MM-DD
Signature	

## APPENDIX H

---

### REGIONAL DEVELOPMENT INVESTMENT FUND IEP FOR THE EXTERNAL GUIDE

Depositing funds into a regional development investment fund (“the Fund”) allows eligible organizations to defer the use of all or some of the amount granted for an initiative under the IEP.

#### **GENERAL REQUIREMENTS REGARDING INVESTMENT IN A FUND:**

1. Recourse to such a Fund must be justified.
2. Hydro-Québec has the discretion as to whether or not the eligible organization can invest in the Fund. The two reasons that can justify such an investment are:
  - The size of the amount
  - When the time needed to plan the project exceeds the deadline set by the IEP
3. The selected investment fund must be dedicated to regional development.
4. Initiatives must be completed in the eligible organization’s region.
5. The amount granted may be invested in an existing Fund or one that has been specifically created for that purpose. The Fund must be held by a recognized financial institution located in Québec.
6. The eligible organization must manage the investment and provide Hydro-Québec with an annual statement.
7. Hydro-Québec takes no part in managing the Fund.
8. Any amount withdrawn from the Fund, including interest, must be put toward completing initiatives that meet the requirements of the IEP.
9. The amount granted and Hydro-Québec’s contribution must be mentioned in the eligible organization’s publications. Investment in a Fund cannot exceed five years.
10. Should the Fund dissolve or undergo structural changes that alter its mission before the five years has elapsed, the remaining balance must be reinvested in another regional development fund or else put toward other initiatives.



Legal deposit – 1st quarter 2021  
Bibliothèque et Archives nationales du Québec  
ISBN 978-2-550-88049-3

January 2021

This text originally written in French.  
*Ce document est également publié en français.*

2020E2794-A-REV

